

## ASCOT WOODS HOMEOWNERS ASSOCIATION

Date: 8 January 2011

Subject: calendar year 2011 annual meeting agenda

1. Welcome attendees.
2. Introduction of the current Board of Directors (BOD).
3. Accomplishments of the 2010 BOD.
  - a. Installed new signs at community entrance
  - b. Repaired/refurbished fence
4. Areas of concern.
  - a. Pet owners not “picking-up” after their pets
  - b. Overdue HOA dues (1-2 homeowners every year)
  - c. Garbage cans, mulch bags, etc stored on driveways, which is a violation of the HOA Guidelines (detracts from overall community appearance)
5. Comments from the out going president.
6. Open discussion / comments from the floor.
7. Election: rules for election:
  - a. Homeowners desiring to be on the 2011 BOD will be afforded the opportunity to be introduced to the membership during the annual meeting and make a short address (3 minutes maximum) as well as to answer any questions. The election will be conducted by ballot and overseen by the current BOD. A minimum of three (3) and a maximum of seven (7) homeowners will be selected to serve on the 2011 BOD.
  - b. Members of the Ascot Woods Homeowners Association BOD are elected to a term of one (1) year. The newly elected BOD selects officers during the first BOD meeting in Feb 2011.
  - c. Only residents that have paid their HOA dues can run for a position on the BOD or be eligible to vote.
  - d. The authority for running the HOA is vested in the BOD, and consists of at least three (3) and no more than seven (7) officers / members. Officers include President, Vice President, Secretary and Treasurer (Secretary and Treasurer position may be combined and held by a single officer). Information on the duties and responsibilities of BOD officers can be found in the Ascot Woods Bylaws.
  - e. Voting will be conducted by secret ballot during the annual meeting and results announced immediately after ballots are cast.
8. The HOA dues for 2011 are \$200.00 and are due NLT 18 Feb 2011 (remit payment to AWHOA, and mail to Tim Camus at 15616 Neath Drive, Woodbridge, VA 22193). A late fee of \$10.00 per month will be assessed to those homeowners who fail to pay their HOA dues on time.